

**CSBG RECOVERY ACT LOCAL PLAN—MODOC SISKIYOU COMMUNITY ACTION AGENCY
SUBMITTED MAY 11, 2009**

Please refer to your instructions prior to completing the Community Services Block Grant (CSBG) Recovery Act Local Plan.

Submit To:

Department of Community Services and Development
Attention: Community Services Division
P.O. Box 1947
Sacramento, CA 95812-1947

Section I - Agency Information

Agency Modoc Siskiyou Community Action Agency (MSCAA)

Address 818 South Main

City Yreka, CA 96097

Agency Contact Person Regarding CSBG Recovery Act Local Plan

Contact Person Michael Noda

Title Executive Director

Phone 530-841-2761

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Section II - Certification

As a part of the efforts to ensure transparency and accountability, the Recovery Act requires Federal agencies and grantees to track and report separately on expenditures from funds made available through the stimulus bill. Please check to acknowledge that your agency is aware of this requirement and has the capacity to track CSBG Recovery Act program activities and expenditures separately from all other CSBG or other funding, including activities and expenditures carried out by delegate agencies and other service providers supported by subcontracts under Recovery Act funding.

The undersigned hereby certify that this agency complies with the requirements of this CSBG Recovery Act Local Plan and the information in this plan is correct and authorized.

Board Chair

Date

Executive Director

Date

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Section III - DUNS Number

Provide your agency's Data Universal Numbering System (DUNS) number. If your agency has not registered, do so and provide the number below.

DUNS Number

Section IV - CCR Number

Provide your agency's Central Contractor Registration (CCR) number. If your agency has not registered, do so and provide the number below.

CCR Number

A) Describe how your agency made this Local Plan available for public inspection.

The completed CSBG Recovery Act Local plan will be posted on Siskiyou County Human Services Website. Notification of this posting will be distributed to stakeholder organizations in Modoc and Siskiyou Counties. Documentation of these activities will follow.

Section VI – General Plans

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) Provide a description of Recovery Act projects for purposes of creating and sustaining economic growth and employment opportunities. Include a description of targeted individuals and families; services and activities; and how the services and activities are tailored to the specific needs of the community.

The Modoc Siskiyou Community Action Agency (MSCAA) Recovery Act projects will serve low-income (100% of poverty) individuals in Modoc and Siskiyou Counties. A portion of the funds will support existing, resource-strapped food assistance programs; the balance will directly create jobs and provide for increased access to employment support services through an existing network of Family and Community Resource Centers (FRCs/CRCs). Each FRC/CRC serves all ages, providing a menu of coordinated services and resources and referrals tailored to the rural communities they serve. Training, Employment and Community Help (T.E.A.C.H.) - a multi-program community-based non-profit organization providing social, health and economic services will be funded to provide services throughout Modoc County.

B) Provide a description of the service delivery system for Recovery Act projects for purposes of providing a wide range of innovative services and activities. Include a description of the geographical area served.

Modoc is a frontier County located in the extreme northeastern part of California. It has a population of 9,184 and a geographic area of approximately 2,000 sq. miles. The county seat is Alturas, with a population of 2,800. The remaining population is located primarily in smaller towns in the eastern part of the county and in the town of Newell, which is located near the eastern Siskiyou County town of Tulelake. Siskiyou County adjoins Modoc County and is located in the extreme north central section of California. Siskiyou County is also considered frontier, with a population of 44,000 living in small isolated communities spread over a 6,500 square mile area. MSCAA's service delivery system proposes to serve even the most isolated rural communities. Siskiyou County is known throughout the state as an innovator of rural services delivery through its unique Network of 10 Family/Community Resource Centers. While Modoc does not have a system of Family/Community Resource Centers, services will be provided and coordinated in Newell by the Tulelake FRC and in Alturas and surrounding communities by Training, Employment and Community Help (T.E.A.C.H.) - a multi-program community-based non-profit providing social, health and economic services throughout Modoc County.

C) Describe how your agency will use Recovery Act funds to meet the short-term and long-term economic and employment needs of individuals, families and communities.

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MSCAA expects to create 12 new jobs under this proposal, while providing a broad range of locally-based employment and support services coordinated under a "case management" structure. Each Community FRC/CRC and T.E.A.C.H. will employ an individual who will serve as the "case manager" for low income individuals and families. These case managers will work to provide for access (through referral and direct service) to culturally and linguistically appropriate services and supports, which will vary by availability in each community. Examples include: tax-preparation assistance; ABE/GED support; resume development; business plan development, computer access; Medicare, MediCal and Healthy Families application assistance; health, mental health and substance abuse services; rental assistance; emergency shelter and transportation; domestic violence services; energy assistance; medication assistance; food assistance; parenting education and support; childcare; senior meals; prevention services; home visitation; family law self-help; tutoring; teen job training; WIC; ESL; Head Start; Migrant Even Start; CalWorks; volunteer opportunities; work-for-a-day and AmeriCorps opportunities. An additional position will be developed to support successful development, data collection, reporting, fiscal and program implementation of this Recovery Act project.

D) Provide a description of how linkages will be developed to fill identified gaps in services, through the provision of information, referrals, case management and follow up consultations.

Community members will access services through T.E.A.C.H. and the ten Family/Community Resource Centers. T.E.A.C.H. and the FRCs/CRCs will employ community-based "case managers" to work with individuals and families at or below 100% of poverty level. Case managers will establish a relationship with the client, and together they will identify and subsequently make connections to the needed services. Services that support an individual in removing barriers to obtaining and/or maintaining employment will be the focus. Some services, as outlined above, are offered directly at the FRCs/CRCs or T.E.A.C.H. - others are provided by partner organizations. The "case manager" will work as needed, on an ongoing basis, with the family/individual. The following is an example of how these services will work. An individual, an unemployed single mother, comes to the Happy Camp Family Resource Center Food Bank because she and her two young children are out of food. Debra and the case manager sit down over a cup of coffee while her children play in the toddler area. The case manager talks with Debra to determine the reasons they have run out of food. While in conversation it is discovered that Debra is also out of wood for her stove, her only source of heat. FRC staff arranges for a volunteer to deliver a truck load of wood, donated by the US Forest Service, to Debra's home. Because of Debra's affect and generally unkempt nature, the case manager suspects that she may be struggling with depression. The case manager introduces Debra to the FRC's Mental Health Services Act (MHSA) Personal Services Coordinator (PSC). Debra and the PSC talk and plan to have lunch at a local restaurant the next day. After 4 months of working with Debra, she is on medication for her depression; she is volunteering at the FRC at least 3 times a week; she has taken a 12-week parenting class and has met many other parents in the community; her children are enrolled in Early Head Start and Debra has applied to become a new AmeriCorps worker at the FRC. Debra has plans to attend the Early Childhood Program at College of the Siskiyous next year using the education stipend she earns from the AmeriCorps program.

E) Provide a description of how Recovery funds will be coordinated with other public and private resources, to avoid duplication and/or supplanting.

This program is designed to be coordinated with multiple other funding sources and partners such as First 5 Children and Families Commission, Ford Family Foundation, CalWorks, Community Services Council, Child Abuse Prevention Council, Mental Health Services Act, local service clubs, Siskiyou County Human Services, Great Northern Corporation, Courts and so on. The family support model implemented in the FRCs/CRCs and T.E.A.C.H. functions on the asset/strength-based concept of building on existing efforts. All programs and services will be coordinated with existing community and county efforts through T.E.A.C.H. and the Family/Community Resource Centers.

F) Provide a description of how the funds will be used to support innovative community and neighborhood based initiatives related to the purposes of the Recovery Act, which promotes food, housing, health services and employment-related services and activities.

This question is answered in sections A-E above

G) Provide a description of the community-needs assessment (which may be coordinated with community-needs assessments conducted for other programs).

Between 1989 and 1999, the poverty rate in Siskiyou County grew 32.9 percent, increasing from 14% to 18.6%. 27% of children live in

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poverty as compared to 19% in California. 65% of children ages 0-17 live in low income households, ranked as the worst, along with three adjacent counties (Modoc, Del Norte and Lassen). The household median income in Siskiyou County is lower (\$35,692) than California (\$59,928). The median household income for Modoc County is \$33,713. The economic downturn has had a significant impact in both Modoc and Siskiyou Counties. As of March 2009, the unemployment rate in Siskiyou County had risen to 18.7% from 11.7% in March of 2008. Current data and anecdotal information is demonstrating a significant increase in utilization of emergency services, including emergency food, transportation, housing and energy assistance in 2009. For example, several MSCAA-funded food banks have expended 50 - 75% of their 2009 budget in the first quarter of this year.

H) Provide a description of the service delivery system for benefit enrollment coordination activities for purposes of identifying and enrolling eligible individuals and families in Federal, State, and local benefit programs. Include a description of the geographical area served and a listing of sub-grantees provided the services and service areas.

Recovery Act Funds will be used in Siskiyou County to fund a network of 10 Family and Community Resource Centers that serve each isolated and rural community in Siskiyou County; additionally, the Tulelake Family Resource Center serves residents of eastern Modoc County. T.E.A.C.H. serves all the remaining communities in Modoc County. Each organization provides services, application assistance, and referral and transportation support to appropriate agencies for multiple programs including: Healthy Families Insurance, MediCal, MediCare, Social Security, Renters Assistance, Medication Assistance, Tax Prep - including Earned Income Credits, CalWorks and other local job training and support programs. Subcontractors proposed under this program include Dunsmuir Community Resource Center, McCloud Community Resource Center, Mt. Shasta Community Resource Center, Weed Community Resource Center, Yreka Community Resource Center, Scott Valley Family Resource Center, Butte Valley Community Resource Centers, Tulelake Community Resource Center, Hub Communities Family Resource Center, Happy Camp Family Resource Center, Training, Employment and Community Help (T.E.A.C.H.) and Shasta Training and Consulting, Inc. (for administrative support).

J) Describe your education and outreach projects to advertise and market the Recovery Act services and outcomes.

Once funded, press releases will be published in all area (5) newspapers. E-mail notification will go to all area service providers. FRCs/CRCs and T.E.A.C.H. will each market services in their own local communities through fliers at schools, businesses, post offices, food banks, churches, senior centers, newsletters and other effective locations unique to each community. Information will also be posted at Great Northern Corporation (Siskiyou County's Energy Assistance provider) and T.E.A.C.H., (Modoc County's energy assistance provider).

Section VII - Energy Coordination

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) Describe how your agency has/will establish a mutual referral service agreement with your local energy provider to ensure that clients receive services that support their progress towards achieving self-sufficiency.

Each FRC/CRC and T.E.A.C.H. have agreements with local energy providers to support clients in receiving energy assistance. Additionally, in Siskiyou County, FRCs/CRCs have some funds for certain energy assistance support and have cooperative agreements with Great Northern Corporation, Siskiyou's Energy Assistance provider. T.E.A.C.H. is the energy assistance provider in Modoc County. Under this proposal, the FRCs/CRCs and T.E.A.C.H. will provide intake and relationship development for those clients seeking energy and other emergency assistance to assure that a comprehensive approach is taken to support achievement of self-sufficiency. Additionally, relationships and agreements with energy and food assistance providers will be established, so that referrals are made back to the funded Recovery Act funded organizations for "case management" services.

B) Describe the activities your agency will conduct to actively coordinate with the local energy program in employment training and job placement of clients.

Under this proposal, T.E.A.C.H. will work closely with the Alliance for Workforce Development to coordinate employment training and placement for those individuals at or below 100% of the poverty level. In Siskiyou County, the FRCs/CRCs will work closely with the Workforce Connection. Implementation of these activities will include exploration of employment and training opportunities in coordination with the local energy programs in each county.

Section VIII - Workforce Development Projects and Activities

In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be carried out

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by a delegate agency or other service provider pursuant to a subcontract with Recovery Act funds. For each project or activity include the following: title, subcontractor name, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

A.1) Project/Activity

Title

Cost

Est. # of Jobs Created #

Retained #

Description

A.2) Project/Activity #2

Title

Cost

Est. # of Jobs Created #

Retained #

Description

A.3) Project/Activity #3

Title

Cost

Est. # of Jobs Created #

Retained #

Description

A.4) Project/Activity #4

Title

Cost

Est. # of Jobs Created #

Retained #

Description

A.5) Project/Activity #5

Title

Cost

Est. # of Jobs Created #

Retained #

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Description	
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In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be carried out by a delegate agency or other service provider pursuant to a subcontract with Recovery Act funds. For each project or activity include the following: title, subcontractor name, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

B.1) Subcontractor Project/Activity #1

Title #1	MSCAA Administration and Oversight of Recovery Act Project
Subcontractor	Shasta Training and Consulting, Inc.
Cost	\$19,164
Est. # of Jobs	<input type="checkbox"/> Created # 1--.5 FTE <input type="checkbox"/> Retained #
Description	An administrative assistant will to hired to support the contract development, oversight, data collection, fiscal management, implementation and reporting required for this project.

B.2) Subcontractor Project/Activity #2

Title	Community-based Support Services
Subcontractor	Siskiyou Family/Community Resource Centers
Cost	\$100,000 (\$10,000 x 10 FRCs/CRCs)
Est. # of Jobs	<input type="checkbox"/> Created # 10 -.5 FTEs <input type="checkbox"/> Retained #
Description	Screeners/Case Managers will be hired at each local FRC/CRC to support intake and case management of individuals and families at or below 100% of poverty in Siskiyou and Eastern Modoc County.

B.3) Subcontractor Project/Activity #3

Title	Community-based Support Services
Subcontractor	Training, Employment and Community Help (T.E.A.C.H.)
Cost	\$25,539
Est. # of Jobs	<input type="checkbox"/> Created # 1--.5 FTE <input type="checkbox"/> Retained #
Description	Screeners/Case Manager hired to support intake and case-management of individuals and families at or below 100% of poverty in Modoc County.

B.4) Subcontractor Project/Activity #4

Title	Emergency Food Services
Subcontractor	Happy Camp Achievement Program, Scott Valley Emergency Food Pantry, Siskiyou Food Assistance

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Cost	\$15,000
Est. # of Jobs	<input type="checkbox"/> Created # 0 <input type="checkbox"/> Retained # 0
Description	Provide employment support services through increased food assistance services and enhanced coordination of services through referrals to local Family/Community Resource Centers from 3 food banks

B.5) Subcontractor Project/Activity #5

Title	
Subcontractor	
Cost	
Est. # of Jobs	<input type="checkbox"/> Created # <input type="checkbox"/> Retained #
Description	

B.6) If you specified any project/activity in B.1 – B.5, describe the process you will use to select the above subcontractor(s) to provide services funded in part or totally by the Recovery Act funds.

Family/Community Resource Centers and T.E.A.C.H. are the only existing Modoc and Siskiyou organizations currently established to implement the coordinated service delivery system as outlined in this proposal. Therefore, a sole-source subcontracting process will be utilized. Shasta Training and Consulting, Inc. is currently under contract to provide MSCAA's CSBG administrative and project support services, this existing contract will be increased to provide for the additional staff requirements.

In the section below list all projects or activities that will be funded in part or totally by Recovery Act funds, the applicable National Program Indicator (NPI) and a description of the project or activity.

C) Under the regular CSBG program, eligible entities use funds to provide services and activities addressing unemployment, education, better use of available income, housing nutrition, emergency services and/ or health to combat the central causes of poverty. Such services continue to be supportable under the CSBG Recovery Act. ***In recognition of the intent of the Recovery Act, agencies are encouraged to support employment related services and activities that create and sustain economic growth.***

<i>NPI</i>	<i>Project or Activity</i>	<i>Description</i>
1.2 Employment Supports	#2 Community-based Support Services	Each Community FRC/CRC will employ an individual who will serve as the "case manager" for low income individuals and families. These individuals will work to provide access to employment support services such as tax-preparation assistance, ABE/GED support, resume development, business plan development, computer access, Medicare, Medical and Healthy Families applications, health, mental health and substance abuse services, rental assistance, emergency shelter and transportation, domestic violence services, energy assistance, medication assistance, food assistance, parenting education and support, childcare, senior meals, prevention services, home visitation, family law self-help, tutoring, teen job training, WIC, ESL, Head Start, Migrant Even Start, CalWorks, volunteer opportunities, work-for-a-day and AmeriCorps opportunities. Services provided primarily in Siskiyou County.
1.2 Employment Supports	#3 Community-based Support Services	T.E.A.C.H. will employ an individual who will serve as the "case manager" for low income individuals and families. These individuals will work to provide access to employment support services such as tax-preparation assistance, ABE/GED support, resume development, business plan development, computer access, Medicare, Medical and healthy families applications, health, mental health and substance abuse services, rental assistance, emergency shelter and transportation, domestic

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		violence services, energy assistance, medication assistance, food assistance, parenting education and support, childcare, senior meals, prevention services, home visitation, family law self-help, tutoring, teen job training, WIC, ESL, Head Start, Migrant Even Start, CalWorks, volunteer and AmeriCorps opportunities. Services provided primarily in Modoc County.
1.2 Employment Supports	#4 Emergency Food Services	Provide employment support services through increased food assistance services and enhanced coordination of services through referrals to local Family/Community Resource Centers from 3 food banks.

D) Provide a description of planned infrastructure investments, the purpose, total cost and the rationale for funding the infrastructure investment with funds made available under the Recovery Act. (Capital Improvements are not allowable costs per P.L. 105-285 Sec. 678F)
 There are no infrastructure investments planned under this proposal.

E) Will your agency use a portion or all the Recovery Act funds for administrative costs? Check the appropriate box.

- Yes, our agency will use a PORTION of the Recovery Act funds for administrative costs.
- Yes, our agency will use ALL of the Recovery Act funds for administrative costs.
- No, our agency will NOT use any of the Recovery Act funds for administrative costs.

E.1) If you checked one of the “YES” boxes in E, explain how the funds allocated to administrative costs will be tracked to a measurable outcome.

MSCAA will contract with Shasta Training and Consulting to support the contract development, oversight, data collection, fiscal management, implementation and reporting required for the projects funded under the ARRA. Shasta Training and Consulting will hire a .5 FTE staff person to support this MSCAA in successful implementation of ARRA. This will be tracked under the outcome of Jobs (job supports and number created).

Section IX - Required Disclosures

For each question in this section, disclose any unresolved findings and/or recommendations, or any legal proceedings.

A) List all non-CSD funded programs administered by the agency within the past three (3) years that have unresolved findings and/or recommendations or have been terminated as a result of deficiencies.

None

B) List all legal proceedings the agency is currently involved in or has been in the past three (3) years. Include a brief description of the proceeding and the outcome. If the proceeding is currently, active provide the status.

None

Section X - Barriers

For each question in this section, provide information on potential barriers to your agency’s success.

A) Identify any barriers that your agency feels it may face in meeting the requirements of the Recovery Act (i.e., subcontracting, staffing, workforce development, compliance with reporting, performance).

No barriers are anticipated