

## **Notifying the Public of Rights under Title VI**

Siskiyou County Transit and General Express (STAGE) is committed to ensuring that no person shall be excluded from the equal distribution of its services and amenities because of race, color or national origin in accordance with Title VI of the Civil Rights Act of 1964.

Any person, who believes she or he has been discriminated against, may file a signed, written complaint within one hundred eighty (180) days of the date of alleged discrimination.

The Title VI Complaint form may be printed from the STAGE. website:

<http://www.co.siskiyou.ca.us/content/transportation-division-stage>

or may also be requested in person from the STAGE office at 190 Greenhorn Road Yreka, CA 96097 or by phone (530) 842-8220.

All complaints will be fairly and objectively investigated.

The complaint should include the following information:

1. Complainant's name, address, and how to contact you (i.e., telephone number, email address, etc)
2. Description of how, when, where and why complainant believes the discrimination occurred. In addition, the location, names, and contact information of any witnesses should also be included.

The completed form should be returned to:

**STAGE**  
**Attention: Transportation Services Manager**  
190 Greenhorn Road - Yreka, CA 96097  
(530)842-8220

In addition to the Title VI complaint process at STAGE, a complainant may file a Title VI complaint with the:

**U.S. Department of Transportation**  
Federal Transit Administration  
Office of Civil Rights  
1200 New Jersey Avenue SE  
Washington, DC 20590

For more information about STAGE's Title VI program and complaint procedure or to request information in another language, contact (530)842-8220 or come by the office at 190 Greenhorn Road, Yreka, CA 96097.