

# State of California, County of Siskiyou

## Board of Supervisors Minutes, January 16, 2024

The Honorable Board of Supervisors of Siskiyou County, California, met in regular session this 16<sup>TH</sup> day of January 2024; there being present Supervisors Brandon Criss, Ed Valenzuela, Michael N. Kobseff and Nancy Ogren, County Administrator Angela Davis, County Counsel Natalie E. Reed and County Clerk and ex-Officio Clerk of the Board of Supervisors Laura Bynum by Deputy County Clerk Wendy Winningham. Supervisor Ray A. Haupt was present at 8:45 a.m.

The meeting was called to order by Chair Kobseff. Pursuant to AB23, the Clerk announced that the Board members receive no additional compensation for sitting as members of the Siskiyou County Flood Control and Water Conservation District. Supervisor Haupt led in the salute to the flag of the United States of America.

**Closed Session** - Conference with legal counsel, existing litigation pursuant to Government Code §54956.9(d)(1), two cases, commenced at 8:30 a.m., concluded at 9:05 a.m., with no action taken.

### Report On Closed Session

County Counsel Natalie E. Reed announced that closed session concluded at 9:05 a.m., with no reportable action taken.

**Invocation** - Siskiyou County Sheriff Chaplain Keith Bradley provided an invocation.

### Presentations from the Public

In-Home Supportive Services (IHSS) provider Cynthia Seaver and former IHSS provider William Seaver appeared before the Board, sharing concerns regarding the often difficult conditions IHSS providers experience in caring for their clients and speaking in support of a raise for IHSS workers/providers and a contract with the IHSS union.

SEIU Local 2015 representatives Jacob Hibbitts and Clayton Raposa appeared before the Board, sharing the benefits associated with IHSS providers that assist clients in order for those clients to continue to live at home versus a hospital setting and speaking in support of a raise for IHSS workers/providers and a contract with the IHSS union.

SEIU Local 2015 representative Marisa Mora appeared before the Board, speaking in support of the County working with the Union to increase wages and develop a contract with In-Home Supportive Services (IHSS) workers.

### Consent Agenda – Approved.

At Chair Kobseff's request, item 7F, County Administration's request to ratify letter to California Deer Association State Wildlife Project Director was pulled from the consent agenda for discussion.

At Supervisor Ogren's request, item 7N, Human Services' contract with Emergency Command Support, Inc. was pulled from the consent agenda for discussion.

It was moved by Supervisor Valenzuela, seconded by Supervisor Criss and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES, that the following consent agenda is approved, and the Chair and/or clerk authorized to execute/record any necessary documents:

County Administration

Approve the attached letter, and Attachment K, and authorize the Chair to sign both.

County Administration

Ratify the support letter for Shasta Valley Resource Conservation District's application for grant funding.

County Administration

Ratify the support letter for FWS Forestry Services' grant funding application.

Continued...

**Consent Agenda – (continued)**

County Administration

Ratify the support letter for the Fire Safe Council of Siskiyou County's application for grant funding.

County Administration

Ratify the support letter for the Fire Safe Council of Siskiyou County's application for grant funding.

County Administration - Personnel

Adopt the amended Personnel Policy section 7.9 Sick Leave.

County Administration - Personnel

Repeal Resolutions P 23-224 and P 23-225. Adopt Resolution 24-11 setting forth salary and certain terms and conditions of employment for the Assistant Department Head classifications. Adopt Resolution 24-14 amending the Siskiyou County Salary Schedule for the corresponding Assistant Department Head classifications.

General Services - STAGE

Retroactively approve the grant. Adopt Resolution 24-13 authorizing the County Administrator to execute any documents necessary to obtain financial assistance provided by LCTOP for the 2022-2023 cycle. Authorize staff to accept the awarded funds from the Local Transportation Commission, and authorize the Auditor's office to establish the budget.

General Services - STAGE

Retroactively approve the grant. Adopt Resolution 24-12 authorizing the County Administrator to execute any documents necessary to obtain financial assistance provided by SGR for the 2023-2024 cycle. Authorize staff to accept the awarded funds from the Local Transportation Commission and authorize the Auditor's office to establish the budget.

Health and Human Services - Behavioral Health Division

Approve and authorize the Auditor to make budget appropriation and set expenditures and the Chair to sign the Contract for Services between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and Advocates for Human Potential, for the term of January 1, 2023 to June 30, 2025.

Health and Human Services - Behavioral Health Division

Approve Department of Health Care Services Agreement #21-10117 and authorize the Chair to sign the Standard Agreement Form STD 213 (Rev 04/2020 and Contractor Certification Clause, Form CCC DGS OLS 04 (Rev 01/17), CCC 04/2017. The term of this agreement is July 1, 2023 to June 30, 2027.

Health and Human Services - Public Health Division

Approve the CMS Plan for FY 2023/2024 and authorize the Chair to sign the Certification Statement for CCS on page 7.

Public Works

Approve the Notices of Completion and authorize the Chair to execute and the Clerk to record the documents.

Transfer of Funds - County Administrator - \$23. Resolution 24-15 adopted.

Transfer of Funds - District Attorney - \$337. Resolution 24-16 adopted.

Transfer of Funds - Local Assistance and Tribal Consistency Fund - \$81,065. Resolution 24-17 adopted.

Transfer of Funds - Public Health - \$24,000. Resolution 24-18 adopted.

Transfer of Funds - Sheriff - \$1,000. Resolution 24-19 adopted.

Transfer of Funds - State Correctional Schools - \$15,000. Resolution 24-20 adopted.

**County Administration** - Ratify letter to California Deer Association State Wildlife Project Director expressing support for the California Deer Association's Forest Resilience Grant proposal - South Fork Sacramento. Approved.

This item was pulled from the consent agenda at Chair Kobseff's request.

Deputy County Administrator Elizabeth Nielsen provided a brief overview, submitting and summarizing a one-page letter with the salutation corrected to read: Dear Mr. MacDougall rather than Mr. Bonham.

It was moved by Supervisor Criss, seconded by Supervisor Kobseff and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to ratify the support letter for the California Deer Association's application for grant funding as revised.

**Health and Human Services - Social Services Division** - Approve contract with Emergency Command Support, Inc. to provide mobile shower and laundry services as part of the Street Outreach Program, in an amount not to exceed \$109,200, for the term February 1, 2024 through June 30, 2024. Approved.

This item was pulled from the consent agenda at Supervisor Ogren's request.

Health and Human Services Agency Director Sarah Collard and Project Coordinator Maddelyn Bryan appeared before the Board.

Supervisor Ogren voiced concerns regarding the costs associated with the Emergency Command Support Inc. contract and requested information regarding the total cost of the grant being used to fund the contract and project.

Ms. Bryan provided a brief overview of the contract, including the process used to select the vendor and determine the contract's total not to exceed amount, and advised that the total amount may not be needed depending on the number of shower/laundry events are held. Ms. Bryan additionally advised that the contract total was brought down as the City of Yreka would cover the water and sewer services for the event location near Lower Greenhorn Park.

Discussion followed between members of the Board, Ms. Bryan and Ms. Collard regarding the anticipated participation in the events, Human Services use of the shower/laundry events as opportunities to reach out and offer services to those unhoused persons participating in the events, the temporary nature of the events until permanent shower facilities become available and the efforts being made to address similar issues and provide services in South County.

Supervisor Haupt shared concerns regarding the lack of information in the contract with regard to security/protection being available at the events.

Further discussion followed, including County Counsel Natalie E. Reed regarding the County's possible liability with regard to the safety of those using the services and the potential future benefits associated with offering the services.

Supervisor Ogren requested that Human Services bring a report back before the Board in about two months regarding the outreach efforts and Supervisor Criss requested information regarding the potential success rate of the outreach be brought back as well.

Participation in this agenda item by various members of the public was provided via teleconference phone/ZOOM.

Caller Emergency Command Support, Inc. Vice President Baron Browning spoke in support of the contract, advising of the efforts made to outfit a large portable shower/laundry trailer for use at the Yreka events.

Following further discussion regarding Human Services' reduced funding, in part due to COVID relief funding that is no longer available, for providing temporary housing (i.e. in local motels), various requirements associated with utilizing grant funding and the anticipated benefits associated with outreaching to the population during the events, it was moved by Supervisor Ogren, seconded by Supervisor Valenzuela and carried, following a roll call vote with Supervisors Valenzuela, Criss, Ogren and Kobseff voting YES and Supervisor Haupt voting NO, to approve, and authorize the Chair to execute, the contract with Emergency Command Support for the term of February 1, 2024, through June 30, 2024.

**Public Requests** - Discover Siskiyou - Presentation of a marketing update including Siskiyou Film Commission, Cycle Siskiyou, and Community Event Marketing Awards. Presentation and discussion only.

Siskiyou Economic Development Council (SEDC) Executive Director Tonya Dowse appeared before the Board and introduced SEDC/Discover Siskiyou representatives Heather Dodds, Jason Young and Kory Hayden.

Ms. Dodds and Mr. Young appeared before the Board and provided an update regarding the efforts being made with regard to the SEDC's official designation as the County's Film Commission, including development of a website, contracts and meetings/tours with the State Film Commission representatives. Ms. Dodds advised that local resident Larry Alexander would play an advisory role in the County's Film Commission.

Ms. Dodds and Mr. Young provided an update regarding overnight stay statistics from 2023, speaking in support of the recent snow and ski park opening and the increased overnight stay numbers.

Supervisor Valenzuela requested information regarding Transient Occupancy Tax (TOT) figures for 2023.

Discussion followed between members of the Board, Ms. Dodds and Mr. Young regarding the various events held in 2023, revenue generated and plans to develop Cycle Siskiyou events and bring back FLIXX Fest in 2024.

**Public Requests** - Siskiyou Economic Development Council - Presentation of annual review of economic development strategy and programs, including the Small Business Development Center, Discover Siskiyou, Agriculture Innovation, and the Siskiyou Climate Collaborative. Presentation and discussion only.

Siskiyou Economic Development Council (SEDC) representative Kory Hayden appeared before the Board and provided an update regarding various programs, including the Small Business Development Center and Community Development Block Grant (CDBG) Microenterprise. Ms. Hayden summarized statistics related to businesses that were assisted, CDBG funding that was utilized, business expansion and retention efforts and summarized properties made ready for development through the Brownfields Program.

Ms. Hayden provided an overview of various agriculture-based programs, including Ag Innovation and Siskiyou Farm Co website (online food hub for customers to connect with local producers) and an overview of various awards and/or designations garnered by the SEDC.

Siskiyou Economic Development Council (SEDC) Executive Director Tonya Dowse appeared before the Board and requested input with regard to the SEDC's future partnership with the County.

Supervisor Haupt advised of the need for an assessment to provide information regarding the County's return for its investment and the need for an economic generator to replace losses (i.e. logging industry) to the County economy. Supervisor Haupt shared concerns regarding the upcoming revision of the Northwest Forest Plan and potential negative impacts to the County's outdoor recreation.

Supervisor Valenzuela spoke in support of the County and the SEDC commenting on the Northwest Forest Plan update and the need for local cities to get involved as well.

Supervisor Criss spoke in support of SEDC efforts being made with regard to the Dorris Mill site, and suggested they connect with Siskiyou Works and spoke in support of efforts to develop economic generators around Highway 97 and Highway 89 into McCloud and the resiliency efforts by Montague Water Conservation District.

Supervisor Ogren spoke in support of efforts to increase TOT and lobby legislators for growth in the County. Supervisor Ogren thanked the SEDC for their efforts with regard to the Carnegie Library building in Yreka and coordination efforts (i.e. with the Collier Interpretive and Information Center (CIIC)).

Supervisor Kobseff advised of the need to research transportation to/from the ski park as a potential economic generating project, including review of the efforts being made by the Local Transportation Commission (LTC) and research into the 'Landing' property in Mt. Shasta. Supervisor Kobseff further advised of the need for assistance regarding development at the County's airports.

**General Services – Sanitation** - Discussion, direction and possible action re emergency Public Works contract with Evans Building & Excavating, Inc. for continued emergency repairs at the Oberlin Road Transfer Station pursuant to Public Contract Code (PCC) Section 22050, including repairs to the Tipping Floor Push Wall. Approved.

General Services Project Coordinator Amanda Kimball appeared before the Board and provided an overview of the request to continue the emergency repairs at the Oberlin Road Transfer Station. Ms. Kimball advised of the need to correct page one of the contract with Evans Building & Excavating, Inc., to change the “Greenbook” 2021 Edition to the “Greenbook” 2022 Edition.

It was moved by Supervisor Valenzuela, seconded by Supervisor Ogren and carried, with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES, to affirm by a 4/5 vote the emergency declaration for repairs to the Oberlin Transfer Station remains necessary, and approve emergency public works contract with Evans Building & Excavating for repair of the Push Wall to the Oberlin Road Transfer Station Tipping Floor and allow Auditors office to establish budget for the Contract, with the correction to page one of the contract.

**General Services – Airports** - Discussion and possible direction re update on an Airport Layout Plan at the Siskiyou County Airport and an update regarding Weed Airport activities. Presentation and discussion only.

Transportation Services Manager Angie Stumbaugh appeared before the Board and introduced Kimley Horn representative Andrew Scanlon. In addition, Ms. Stumbaugh advised that various other representatives would be available via teleconference/ZOOM call.

In response to Supervisor Kobseff, Ms. Stumbaugh advised that Deputy Director of General Services was unable to attend the meeting and cover the update on Weed Airport activities.

Chair Kobseff requested that the Weed Airport activities regarding the AWOS be brought before the Board at the February 6, 2024 Board meeting.

Mr. Scanlon presented a powerpoint presentation regarding the Siskiyou County Airport’s Airport Layout Plan (ALP) update process, advising that an ALP is a legal requirement for airports that receive Federal Aviation Administration (FAA) funding. Mr. Scanlon provided an overview of the project timeline, an overview of the Siskiyou County Airport (i.e. history, classification, etc.), the 2022 Pavement Condition Index, needed improvements and a five-year Forecasted Pavement Condition Index. Mr. Scanlon additionally provided an overview of the forecasts for aviation demand (i.e. based aircraft and annual operations needs) and the critical aircraft requirement used to determine the sizing of a facility (length and width of runways/taxiways). Mr. Scanlon defined critical aircraft as the type of aircraft making at least 500 annual non-training, non-military and non-USFS (Forest Service) take-offs and landings. Mr. Scanlon shared concerns regarding the limited data on the size and number of take-offs and landings at the Siskiyou County Airport, advising that recent purchase of the Virtower Airport Tracking system would provide the necessary data. Mr. Scanlon additionally shared concerns that the limited data and inability to ‘count’ current USFS take-offs/landings, could negatively impact the FAA’s funding decisions for the airport.

Mr. Scanlon continued the powerpoint, advising that the current critical aircraft at the airport is the King Air sized aircraft, with the anticipated need, due to firefighting and other operations at the airport, would be a C-130H (larger aircraft) which requires longer-length runways and taxiways.

Brief discussion followed between members of the Board and Mr. Scanlon regarding the potential negative impact of the limited data on FAA funding decisions and the inability of FAA funding at the airport at the current time.

Continuing the powerpoint, Mr. Scanlon summarized the efforts made to develop alternatives to the length and width of the runway at the airport, including three runway length/width options and the probable costs associated with each. In addition, Mr. Scanlon provided the estimated percentage of funding that the FAA would provide for each option (18% being the lowest, 90% the highest). Mr. Scanlon advised that the optimal runway Option 1 (7,100’ x 150’ runway) would support the airport’s current critical aircraft usage.

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## **General Services – Airports – (continued)**

Further discussion followed, including Ms. Stumbaugh regarding the probable costs and percentage of FAA funding for each option (Option 2 – 4,100' x 75' and Option 3 – 6,075' x 150'), the current runway length of 7,500', efforts being made to research possible funding opportunities, the benefits associated with accumulating data from the Virtower system, increasing maintenance costs and possible further asphalt failures, the shorter runway length/width options that would not support C130H aircraft landings/take-offs and the grant funding and associated grant 'match' process.

US Forest Service representative Issac Flatley appeared before the Board and provided an overview of the Forest Service's use of the Siskiyou County Airport during wildfire season.

Additional discussion followed, including Mr. Flatley regarding the potential negative impacts should the Siskiyou County Airport not be available for landing larger firefighting aircraft and the processes associated with utilizing the Airport and others in Northern California and Southern Oregon and the need for research into possible Airport repair/maintenance funding from the Klamath Dam removal efforts.

Participation in this item by various members of the public was provided via teleconference phone/ZOOM.

Caller Carol Ford with Ford Aviation Consultants was available via ZOOM for discussion.

Discussion followed regarding the inability of the FAA to fund at a 90% level due to the Airports' runway length and critical aircraft size, the need to research locating businesses and/or a Fixed Base Operator (FBO) at the Airport, the need to contact local legislators for their assistance with the issue, the federal grant funding process and the possible largest aircraft that could utilize the Airport under current conditions.

**Community Development** - Presentation of 2023 year-end update regarding the Community Development Department's Building, Environmental Health and Planning Divisions. Presentation and discussion only.

Community Development Director Rick Dean appeared before the Board and provided a brief overview of the request, provided powerpoint presentations for each Division and introduced Deputy Director of Building Glenn Dean Shockency to provide the Building Division update.

Mr. Shockency appeared before the Board and presented a 12-page powerpoint presentation, including Building's current staffing levels, the various Division duties, and statistics related to Building permits, associated fees, inspections, and fees waived due to wildfire rebuilds. Mr. Shockency continued the powerpoint, summarizing permitting statistics (i.e. permits issued/submitted/final) for various permit types, challenges and goals for the upcoming year.

Discussion followed between members of the Board and Mr. Shockency regarding the definition of a Final building permit, the anticipated release and use of pre-approved building plans, use of the Division's online permitting portal and the impact of California Code 4290 (defensible space/wildfire) regulations on building inspections.

Senior Environmental Health Specialist Dan Wessell appeared before the Board and presented an 11-page powerpoint presentation, including Environmental Health's historical and current staffing levels, the various Environmental Health Division consumer protection, hazardous materials and land use duties and tasks and the associated inspection statistics. Mr. Wessell continued the powerpoint, summarizing various grant funding opportunities and associated projects, the Division challenges and goals for 2024.

Deputy Director of Planning Hailey Lang appeared before the Board and provided an 18-page powerpoint for the Planning Division, including staffing levels, statistics related to various Code Enforcement cases (i.e. land use, planning, cannabis, nuisance cases) for 2021, 2022 and 2023. Ms. Lang summarized Planning Division duties and provided an overview of various types of applications for 2021, 2022 and 2023.

Continuing the powerpoint, Ms. Lang provided an overview of 2023 Planning projects (i.e. vacation rental ordinance update, Housing Element update, Timberhitch Mine closure, etc.), Williamson Act and Surface Mining and Reclamation Act (SMARA) applications/activities, and Community Development Block Grant (CDBG) funding and associated projects. Ms. Lang further summarized challenges and priorities/goals for 2024 and anticipated staff training and enrichment opportunities.

Discussion followed, including Ms. Lang and Mr. Dean regarding certain permitting and fees related to gravel mine/pit operations.

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## **Community Development – (continued)**

Mr. Dean presented a 10-page powerpoint detailing Community Development's financial overview, including expenses versus revenue for each Community Development Division, advising that the percentage of General Fund subsidy for the Building Division had increased since fiscal year 18/19. Mr. Dean continued the powerpoint, including an overview of vehicle registration re-alignment contribution to the Environmental Health (EH) Division, statistics related to EH permit fees, the increased General Fund subsidy for the Planning Division and an overview of the Departments financial goals (i.e. various fee increases, etc.).

Discussion followed regarding the negative impacts to the Department's revenue from recent wildfire events, efforts made to reduce the Department's impact to the General Fund and the need for a future agenda item regarding Planning and Building fees.

**County Counsel** - Discussion, direction and possible action re first reading of an Ordinance amending Subsection (C)(1) of Section 10-14.100 of the Siskiyou County Code regarding Administrative Fines. First reading approved; public hearing for the second reading scheduled for February 6, 2024.

County Counsel Natalie E. Reed provided an overview of the request to amend a subsection of Section 10-14.100 of the County Code regarding administrative fines to add language declaring unlicensed commercial cannabis activities a public nuisance. Ms. Reed advised that adopting an ordinance would allow the County to refer certain cases to the Attorney General for civil enforcement.

It was moved by Supervisor Criss, seconded by Supervisor Valenzuela and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES, to introduce, waive, and approve the first reading of an ordinance amending Subsection (c)(1) of Section 10-14.100 of the Siskiyou County Code to declare unlicensed cannabis cultivation to be a public nuisance; find the ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to 14 CCR Section 15061(b)(3); and direct the clerk to schedule a public hearing on, and second reading of, the ordinance on February 6, 2024.

**County Counsel** - Discussion, direction and possible action re Resolution rescinding authorization to record property liens for unpaid administrative fines, directing the Clerk of the Board and Community Development Director to file Notices of Rescission of Lien for properties subject to lien for unpaid administrative fines, and directing staff to continue to recover unpaid administrative fines through other mechanisms available at law. Resolution 24-21 adopted.

County Counsel Natalie E. Reed provided an overview of the request, advising that County Code title 10, Chapter 14 and Title 1, Chapter 5 were amended to remove the use of property liens to collect unpaid administrative fines. Ms. Reed further advised that the Resolution would rescind previous Board action authorizing the recording of various property liens and direct the Clerk and Community Development Director to file notices of rescission of those liens. Ms. Reed requested that the adoption date on page two of the Resolution be corrected to 2024 versus 2023.

It was moved by Supervisor Valenzuela, seconded by Supervisor Criss and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to adopt Resolution 24-21 rescinding authorization to record property liens for unpaid administrative fines, directing the clerk and community development director to file notices of rescission of lien, and directing staff to continue to recover unpaid administrative fines through other mechanisms available at law.

**County Clerk** - Discussion, direction and possible action re rescheduling or cancelation of the March 5, 2024 Board of Supervisors' meeting due to the Presidential Primary Election. March 5, 2024 regular Board meeting rescheduled to March 12, 2024.

Deputy County Clerk Wendy Winningham provided an overview of the request to either reschedule or cancel the March 5, 2024 regular Board meeting to allow for staff to be available to the Clerk's Office for office coverage and assisting voters.

Following discussion between members of the Board regarding the need to reschedule or cancel, it was moved by Supervisor Kobseff, seconded by Supervisor Ogren and carried following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to reschedule the March 5, 2024 regular meeting to March 12, 2024 at 9 a.m.

**County Clerk** - Discussion, direction and possible action re request to postpone a Personnel hearing re an appeal of termination filed on behalf of a Sheriff's Office employee, scheduled for February 7, 2024. Personnel hearing rescheduled to Wednesday, June 19, 2024.

Deputy County Clerk Wendy Winningham provided an overview of the request to postpone a Personnel hearing for an appeal filed on behalf of a Sheriff's Office employee to a date in either May or June 2024.

Following discussion between members of the Board and Ms. Winningham regarding possible dates and times, it was moved by Supervisor Haupt, seconded by Supervisor Kobseff and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to postpone/reschedule the Personnel hearing for an appeal filed on behalf of a Sheriff's Office employee to Wednesday, June 19, 2024 at 9:00 a.m.

If either side feels that it cannot adequately prepare for the hearing within the time set for the hearing or should any dispute arise in preparing for the hearing, either party shall immediately petition the Board of Supervisors for any relief which the party(ies) deem appropriate and which the Board may, in its discretion grant.

If an official transcript of the hearing is desired, the requesting party shall make arrangements for a court reporter and said requesting party shall be responsible for payment of said service. Copies of the official transcript shall be paid for by the party(ies) requesting such copy. Unless a request for an official transcript is made in accordance with the foregoing provisions, it shall be deemed that the right to an official transcript has been waived.

**Appointments** - County Clerk - Appointment of two members to the scheduled vacancies on the Callahan Water District, for terms ending December 3, 2027, to establish a quorum. Cheryl Hayden and Brenda Hurlimann appointed.

Deputy County Clerk Wendy Winningham provided an overview of the request, advising that the Clerk's Office was notified by Cheryl Hayden, Brenda Hurlimann and Hope Evans that they were interested and eligible to serve on the District Board.

It was moved by Supervisor Haupt, seconded by Supervisor Kobseff and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to appoint Cheryl Hayden and Brenda Hurlimann to the scheduled vacancies on the Callahan Water District, for terms ending December 3, 2027 to establish a quorum.

**Board of Supervisors' Requests** - Board of Supervisors - Discussion, direction and possible action re Committee assignments for members of the Board of Supervisors for 2024. Various committee assignments were changed/revise.

Deputy County Clerk Wendy Winningham provided a brief overview of the request.

Supervisor Ogren requested to be made alternate for the Rural County Representatives of California (RCRC), to replace Supervisor Haupt as alternate.

Brief discussion followed between members of the Board, Ms. Winningham and Deputy County Administrator Hayley Hudson regarding the need to contact RCRC as RCRC had requested various appointments be made (which the Board made on November 7, 2024).

Chair Kobseff directed staff to bring an agenda item before the Board on February 6, 2024 to reconsider the County's representatives to RCRC.

Supervisor Ogren requested that her appointment to Collier Interpretive and Information Center (CIIC) be designated as delegate versus alternate.

Supervisor Haupt suggested the inclusion of an airport working group designation within his committee assignments section.

Chair Kobseff suggested further discussion regarding the requested airport group designation at a later date.

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**Board of Supervisors' Requests – (continued)**

Further discussion followed regarding the term 'delegate' as used for the Local Transportation Commission (LTC), inactivity of the Five County Coho Plan, Supervisor Ogren's alternate designation on the Criminal Justice Partners, the need to designate Supervisor Valenzuela as alternate to PRISM and the need to designate Supervisor Criss as alternate for the LTC versus delegate.

It was moved by Supervisor Valenzuela, seconded by Supervisor Kobseff and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to change Supervisor Ogren's CIIC designation to Delegate; move Supervisor Kobseff's PRISM Alternate designation to Supervisor Valenzuela's assignments and change Supervisor Criss' LTC Delegate designation to Alternate.

**Minute Approval - December 12, 2023. Approved.**

It was moved by Supervisor Criss, seconded by Supervisor Kobseff and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to approve the December 12, 2023 minutes as presented.

**Board and Staff Reports**

Supervisor Valenzuela reported on his attendance at two California State Association of Counties (CSAC) Leadership classes in Humboldt County.

Supervisor Ogren advised of her attendance at a Continuum of Care (COC) Advisory Board meeting, a Siskiyou County Fish and Game Commission meeting, a Siskiyou Fire Safe Council meeting, drawdown of the Iron Gate dam/reservoir and a Cradle to Career for Siskiyou Retreat. Supervisor Ogren additionally advised of speaking about SB 395 with Supervisor Kobseff and others and plans to attend an upcoming North Coast Resource Partnership quarterly meeting in Ukiah CA.

Supervisor Criss reported on the OreCal RC&D and the development of a California Resource Conservation and Development (RC&D) Council, and his attendance at a Volcanic Legacy Byway meeting, Klamath Endangered Species Act (ESA) consultation meetings and Lost River Working Group meetings. Supervisor Criss further advised of McCloud's efforts to secure Pacific Forest Trust grant funding for a fuel break project and advised of his attendance at a Sierra-Sacramento Valley Emergency Medical meeting and an event by RES and the Klamath River Renewal Corporation (KRRC) regarding anticipated fencing in the Klamath Dam removal reclamation area.

Supervisor Haupt reported on his attendance at a Forest Service coordination meeting concerning their Land Management Plan and his efforts working with the Greenhorn Grange to provide additional evacuation center for Scott Valley emergencies. Supervisor Haupt reported on his participation for a tour, along with Supervisor Ogren, of the Klamath River Dams and advised of an upcoming conference call meeting with CalTrans District 2 regarding snowplowing on Highway 3.

Supervisor Kobseff advised of his attendance at a Siskiyou County Fish and Game Commission meeting, a Local Transportation Commission meeting, a Mountain Fire restoration proposal meeting in Gazelle and advised of speaking about SB 395 (Roadkill Bill) with Supervisor Ogren and others.

**Adjournment** - There being no further business to come before the Board of Supervisors, the meeting was adjourned.

Attest:  
Laura Bynum, County Clerk

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Michael N. Kobseff, Chair

By: \_\_\_\_\_  
Deputy