



County of Siskiyou
RFP #23-06 Addendum #1 Q&A
On-Call GIS Services

1. Do you currently have any incumbent providers for GIS Services?
 - A. There is currently one incumbent provider for a specific project.

2. How did you determine which companies or agencies to send the RFP to?
 - A. The RFP was sent to companies and agencies who responded to a previous RFP, as well as companies and agencies that provide services outlined in the RFP who have previously sent advertising/solicitation emails to the County GIS email address (gis@co.siskiyou.ca.us) which is on the GIS section of the Siskiyou County website (<https://www.co.siskiyou.ca.us/gis>). The RFP is also posted and publicly available on the GIS portion of the Siskiyou County website (<https://www.co.siskiyou.ca.us/gis/page/rfp-call-gis-services>).

3. What database is ArcGIS Enterprise using, i.e., SQL etc.?
 - A. The current deployment of ArcGIS Enterprise is version 10.9.1 with SQL Server 2016. This deployment is not currently being utilized, and a new deployment is desirable.

4. Are there any advanced features in place such as Utility Network Model or Parcel Fabric?
 - A. Parcel fabric is currently in development in a single-editor geodatabase (non-enterprise).

5. Are you using any 3rd party solutions associated with the GIS such as asset management systems?
 - A. No 3rd party solutions are integrated into the County GIS. Stand-alone applications include but are not limited to Genasys Evac (formerly Zonehaven) and WebEOC which is a newly acquired platform that may incorporate GIS in the future.

6. Are you using Portal for ArcGIS or is everything just in ArcGIS Online?
 - A. ArcGIS Online is the most used platform among County users. A limited number of employees also use ArcGIS Pro.

7. How much onsite service is expected?
 - A. On-site services are not expected, but travel rates may be included in the proposal.

8. How built out is County's AGOL? How many maps/services layers? How many credits? Frequency of updates? Does County have a data dictionary they could share of layers/tables/ etc.?
 - A. At the time of posting this addendum, there are a total of 1,168 items in the Siskiyou ArcGIS Online account. This number includes a mix of maps, apps, layers, dashboards, etc. Some of these items are deprecated. Most items are updated as needed or as requested by departments. The County does not currently have a data dictionary available but recognizes this as a need. As part of the Esri licensing agreement, The County receives 17,500 ArcGIS Online Services Credits.

9. Assumed monthly workload? Receive any necessary data on regular basis (Assessor data for example)? Frequency? Format of incoming updates?
- A. Monthly workload will vary based on the needs of the County, or department requiring assistance.
10. What does the backlog of documents look like? Amount and type?
- A. Documents may include, but are not limited to PDF, TIFF, text, and other image types, and may vary based on the needs of the County or individual department. Archive datasets may include but are not limited to Microsoft Excel spreadsheets and Microsoft Access databases.
11. Will data collection fieldwork be required by the awarded proposer?
- A. Field work is not expected, but travel rates may be included in the proposal.
12. What is the current IT situation? On-site? Third party contractor? Are they familiar with ArcGIS suite? Are there other systems tied in (permitting, etc.)?
- A. IT is a third-party contractor with full-time staff within a county building in Yreka, Ca. IT is typically available to assist when provided with reasonable notice. The IT department is not familiar with Esri products, nor GIS. No other systems are tied in with GIS currently.
13. Regarding item 7 in the Scope of Work: Does this include training?
- A. If new technology is implemented, it may require training.
14. Is there an incumbent for this work? If so, who is it?
- A. Vestra Resources, Inc. is currently working on a countywide parcel fabric project.
15. Is there any fieldwork that will be required?
- A. Fieldwork is not expected, but travel rates may be included in the proposal.
16. Is the expectation that the firm must be local and/or needs to be on-site?
- A. This is not an expectation, but travel rates may be included in the proposal.
17. The RFP references Exhibit A and Attachment A (Sample Contract), however there does not appear to be an attachment/exhibit. Can the Government confirm that the bidder's response for "3.0 Submission Requirements, Section 4. Approach" be based on the requirements listed in "2.0 Scope of Work," and not an additional document as well?
- A. Attachment A (Sample Contract) is included in the posted RFP on pages 7-16. The proposer's approach is based on the scope of work. When the contract is created with the selected proposer, the scope of work will become Exhibit A for the contract. The sample contract is provided to allow the proposers to view the terms of the contract prior to submitting a proposal.
18. Will the County accept redlines to Attachment A – Sample Contract (provided in the RFP)?
- A. The sample contract is provided to allow the proposers to view the terms of the contract prior to submitting a proposal. Upon selection, the selected proposer may negotiate the terms of the contract.

19. What procedures or tools are currently available for maintaining the currency of web maps and applications in ArcGIS Online?
- A. ArcGIS Pro is used to publish maps and feature services to ArcGIS Online for departmental and/or public use. No automation is currently being used but is highly desired.
20. Can you elaborate on the county's current strategies for maintaining and addressing issues with existing web maps and mobile data collection tools? Is there an ongoing effort to streamline processes or innovate in this context?
- A. Most data collection is performed during emergency events and requires the use of offline maps due to the remote nature of Siskiyou County. The data is shared with cooperators as preliminary. Updating existing web maps and applications need to be streamlined and automated as much as possible.
21. Are there any ongoing projects or plans dedicated to the digitization of historical or paper-based datasets?
- A. Currently, there are no active digitization projects, however, this may arise at the request of a county department.
22. How is region-wide data currently collected, integrated, updated, and managed in ArcGIS within the county?
- A. Region-wide data is gathered through information sharing with cooperating agencies, acquired through open data sets, and collected through mobile applications when necessary. Data is stored on the County network infrastructure and/or ArcGIS Online.
23. Could you provide information about the county's existing GIS server infrastructure, specifications, implementation, and support services? Are there any upcoming GIS server projects or planned initiatives?
- A. The current deployment of ArcGIS Enterprise is version 10.9.1 with SQL Server 2016. This deployment is not currently being utilized, and a new deployment is desirable.
24. What is the county's approach to staying updated on emerging GIS technologies, and is there a procedure for assessing their suitability and potential implementation?
- A. Staying updated on emerging GIS technologies through regional and statewide GIS meetings, as well as Esri based communities, subscriptions, and conferences. There is not a formal procedure for assessing suitability or potential implementation.
25. Is it possible to carry out this work entirely off-site, or are there specific tasks that require an on-site presence?
- A. On-site work is not expected, but travel rates may be included in the proposal.
26. Are there any specific GIS projects or tasks that the County has in mind but are not listed in the scope of work?
- A. Implementation of ArcGIS Enterprise and portal, and automating workflows/tasks are potential projects.
27. Can you provide more information about the grant that will fund this contract? Are there any specific grant requirements we should be aware of?
- A. The grant funds were awarded to the Siskiyou County Planning/Community Development Department and have an allocation specifically for improving the County GIS, and to help with future planning activities countywide.

28. Are there any budget constraints or specific allocations within the \$75,000 budget we should be aware of?
- A. The grant funds were awarded to the Siskiyou County Planning/Community Development Department and have an allocation specifically for improving the County GIS, and to help with future planning activities countywide.
29. Will the County cover any additional expenses beyond the \$75,000 budget if necessary?
- A. The goal is to stay within the stated budget. However, if necessary, the County may purchase assets outside of the stated budget to supplement GIS efforts and activities. The asset costs, if necessary, will not be deducted from the stated budget.
30. Can you provide more details about the existing GIS technology stack and infrastructure used by the County? Are there any specific versions or configurations that proposers should be aware of?
- A. The current deployment of ArcGIS Enterprise is version 10.9.1 with SQL Server 2016. This deployment is not currently being utilized, and a new deployment is desirable.
31. Can you provide more insight into the weighting of the evaluation criteria, such as qualifications, approach, experience, and proposed costs?
- A. A sample Proposal Evaluation Worksheet has been attached at the end of this addendum.
32. Can you provide details on the timeline for the selection process, including when proposers can expect to hear about the results?
- A. Notification of final selection is scheduled for November 10, 2023; however, the County reserves the right to adjust or make changes to the schedule as needed.
33. Are there any specific requirements for the proposal, such as a word or page limit?
- A. Submission requirements can be found in Section 3.0 of the RFP. There is not a page or word limit.
34. For hard copies accompanying an electronic submission, do they need to be in hand by October 31, or just postdated?
- A. All submissions must be received by 3:00pm on October 31, 2023, regardless of submission method or combination of submission methods.
35. Are there non-Esri based systems that the On-Call Service provider may need to anticipate using?
- A. At the time of posting this addendum, Esri is the sole provider of GIS software for Siskiyou County and no third-party applications have been implemented or incorporated into the County GIS. Stand-alone applications include but are not limited to Genasys Evac (formerly Zonehaven) and WebEOC which is a newly acquired platform that may incorporate GIS in the future.
36. What frequency of on-site support should the On-Call Service provider anticipate, and what approximate percentage of these initiatives could be completed off-site?
- A. On-site work is not expected, but travel rates may be included in the proposal.

Proposal Evaluation Worksheet

This worksheet is intended to evaluate proposals submitted in response to RFP # _____.

This RFP was released on _____ and closed on _____.

The Following Criteria will be used to evaluate each submission.

1. Has the Proposer fulfilled all the mandatory RFP requirements?
2. Resume and Qualifications
3. Proposer's Approach to the Scope of Work
4. Experience
5. References
6. Proposed Costs

Please score all proposals on a scale of 0-10 in each category, with zero being the worst and ten being the best. Then total each score at the bottom.

Category	Proposer	Proposer	Proposer	Proposer	Proposer	Proposer
Has the Proposer Fulfilled all the mandatory RFP requirements						
Proposer's Resume and Qualifications						
Proposer's Approach						
Experience						
References						
Proposed Cost						
Total:						

Reviewed By:

Date: