

## **REQUEST FOR PROPOSALS (RFP)**

### **Countywide Pavement Management System Annual Update - Summary of Questions**

**As of May 24, 2023**

Q: Can companies from Outside USA can apply for this?

A: The work requires the contractor to be on site to conduct the pavement condition assessments.

Q: Whether we need to come over there for meetings?

A: The work requires the contractor to be on site to conduct the pavement condition assessments.

Q: Can we perform the tasks (related to RFP) outside USA?

A: The work requires the contractor to be on site to conduct the pavement condition assessments.

Q: Can we submit the proposals via email?

A: Please refer to section 10 and 11 of the RFP. Hard copies of the submission must be submitted.

Q: On Page 4 under Proposal Content and Organization, sub-bullet 4) Project Approach, the items requested are more "Firm Profile" related than an actual "approach" to the RFP. Wanted to confirm the Section Header is correct, and the deliverables required are correct.

A: This should be a firm profile and relevant experience with similar projects.

Q: In the same Section (4), the last bullet asks for firm experience with similar projects, and then in Section 7 (Page 5), the RFP asks for Relevant Experience. Confirming you want this in both sections.

A: Yes, please include in both sections to ensure a complete response.

Q: In Section 7) Relevant Experience (Page 5), the RFP requests a minimum of three "business" references. Please confirm what business reference means? For example, banking, or insurance?

A: Please include three references of other municipalities/organizations that you have provided a similar work product.

Q: Still under Section 7, is there a minimum number of references required for PMS Municipalities?

A: Please see the response to the last question.

Q: Same question for the last bullet in Section 7. Is there a minimum number of references required for Municipal Government projects?

A: Please see the response to the last question.

Q: What is the name of the previous consultant and the total fees?

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A: Nichols Consulting Engineers – Total Contract (4-Year Term): \$ 192,327.00

Q: What is the budget for this project?

A: We do not have a specific budget amount at this time.

Q: Do we need submit the annual reports every year for all cities and county (by agency and by region) including the Town of Ft Jones and the City of Tulelake?

A: Yes, each agency should receive a report of their data; in addition a report of the entire region should be provided for the Commission.